

Tokyo Women's Medical University Hospital

Hospitalization Information



Mission, Vision, and Values of the New Tokyo Women's Medical University Hospital

■Mission ~The Hospital's Purpose~

As a university hospital committed to advanced medical care and public trust, our mission is to protect lives.

■Vision ~Our Aspirational Hospital Model~

We pursue the highest standards of medical safety and innovation, striving to provide optimal care for every patient.

■Values ~Guiding Principles~

1. Human-Centered

Returning to our founding principles of “Sincerity and Love,” we prioritize patient welfare above all, providing safe and secure medical care. Simultaneously, we emphasize nurturing talent, fostering a workplace culture where staff find fulfillment and pride in their work.

2. Integrity

We uphold integrity toward patients, their families, our staff, and society. We never forget past mistakes and achieve strong governance and transparent operations.

3. Responsibility

Each staff member thinks, acts, and fulfills their responsibility to protect patients' lives and health. Furthermore, all staff continuously work together to improve the organization.

4. Co-Creation

All staff unite across disciplines, aiming to practice the best possible healthcare together with patients and their families.

5. Innovation

We maintain an open attitude toward new ideas and approaches. We pursue the latest medical technology and care, constantly striving to improve the quality of healthcare.

■ Our Functions and Role

1. Acute Care Facility

We admit patients requiring specialized inpatient care, referred from clinics and other hospitals.

2. Discharge or Transfer After Stabilization

To appropriately serve those needing high-acuity care, patients who have completed their high-acuity treatment at our hospital are discharged to home, their referring facility, or a community hospital.

3. Collaboration with Regional Institutions

Our hospital maintains close medical partnerships with regional hospitals, clinics, and primary care physicians to provide seamless care. For discharge or transfer arrangements, please consult our physicians, nurses, or the Medical Liaison and Admission/Discharge Support Department.

Message from the Hospital Director

My name is Katsuji Nishimura, and I was appointed Hospital Director on December 6, 2024. My specialty is psychiatry.

Our hospital has embarked on a new beginning as the “New Tokyo Women's Medical University Hospital.” We sincerely apologize for any concerns and inconvenience caused during this transitional period. We have reflected deeply on these experiences, learned from the past, and renewed our commitment to the future with determination. We will spare no effort to rebuild public trust.

We are now reexamining two fundamental questions: “What is the purpose of providing medical care?” and “What kind of hospital do we aspire to be?” We are actively seeking answers. Our hospital was once recognized for delivering cutting-edge medical care among the best in Japan. However, medical incidents in 2001 and 2014, along with subsequent governance failures, severely damaged our credibility in society. We deeply regret the serious consequences, including the departure of many staff and a significant decline in patient numbers.

Following the investigative report submitted by the third-party committee in August 2024, our corporate structure has been renewed, and the hospital has taken a new step forward. We now begin this journey with the responsibility to overcome the past and rebuild a hospital that earns society’s trust.

To fulfill this responsibility, the “New Tokyo Women's Medical University Hospital” must be guided by a clear and solid philosophy. Together with all hospital staff, we revised our core principles and policies. Returning to the founding spirit of Tokyo Women's Medical University—“Sincerity and Love”—we reaffirmed our mission, vision, and the values we must uphold (see “Mission, Vision, and Values of the New Tokyo Women's Medical University Hospital” on the left).

Grounded in these principles, we will move forward united as one, toward a shared direction. Our mission is to protect the lives and health of all people as a university hospital committed to advanced medical care and public trust. To achieve this, we will uphold the highest standards of medical safety and pursue the latest medical technologies, striving to provide the best possible care for every patient. Furthermore, we are firmly committed to ensuring that all staff take pride in their roles as healthcare professionals and continue to grow alongside our patients and their families.

We sincerely ask for your continued support and kind encouragement as we rebuild our hospital.

Hospital Director Katsuji Nishimura



Patient Rights

1. Right to Quality Medical Care

You have the right to receive high-quality medical care without discrimination, regardless of your physical condition, language, or cultural background.

2. Right to Freedom of Choice

You have the right to seek a second opinion from a physician at another facility to ensure that your treatment is based on informed consent and understanding.

3. Right to Self-Determination

You have the right to make decisions regarding examinations, treatments, and surgeries based on your own judgment after receiving adequate information.

4. Right to Information

You have the right to receive explanations about your condition, examinations, treatments, surgeries, and prognosis in clear and understandable language, using appropriate methods to ensure your comprehension. You also have the right to request access to your medical records.

5. Right to Confidentiality

You have the right to privacy. Your personal information will be respected and protected.

6. Right to Health Education

You have the right to receive health education, including information on disease prevention and early detection.

7. Right to Dignity

Each individual has the right to have their personality and values respected under all circumstances.

8. Right to Religious Support

You have the right to receive appropriate consideration for your spiritual and religious practices.

Patient Responsibilities

1. Providing Information

To ensure safe and effective medical care, please provide accurate information about your health. To prevent misidentification, please provide your full name and date of birth.

2. Following Rules

To maintain a comfortable environment for receiving medical care, please observe social norms and comply with hospital regulations and staff instructions.

3. Prohibition of Disruptive Behavior

Violence, verbal abuse, sexual harassment, or any behavior that interferes with medical care or staff duties is strictly prohibited. Failure to comply may result in denial of treatment at this hospital.

4. Participation in Medical Care

Medical care is a collaborative effort between patients and healthcare providers. Please actively participate in your treatment. If you have concerns or questions about your illness or treatment, communicate them to your care team.

5. Cooperation with Education

This hospital is an educational and research institution. We appreciate your understanding and cooperation regarding educational activities involving medical and nursing students. If you do not consent to student participation, please inform a staff member.

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◀ Joshi University Official Mascot "Joshi."

A Admission Procedures

1. Items Required for Admission Procedures

Health Insurance Card	Please bring your current Health Insurance Card or National Health Insurance Card.
Certificate of Eligibility for Maximum Benefit	This certificate reduces the amount payable at the hospital counter. See pages 21 and 22 for details.
Medical Recipient Certificate	Used in conjunction with your insurance card. Examples include a Senior Recipient Certificate or a Public Medical Assistance Voucher.
Consultation Card	Please bring your consultation card. It will be retained by the ward until discharge.
Admission Agreement	Please review the contents and complete all required sections. The guarantor must be financially independent and capable of payment. (Foreign nationals, spouses, and dependents cannot serve as guarantors.) If no guarantor is designated, a reservation deposit of ¥100,000 will be required.
Hospitalization Information Handling Application	To protect personal information, we confirm whether the patient wishes to allow notification of their hospitalization. Please review the contents, complete the form, and affix your seal.
Discharge Certificate or Equivalent	If you were hospitalized at another facility within the past three months, please bring a Discharge Certificate or a similar document showing your hospitalization history.

※ If your insurance card or medical voucher details change during your hospitalization, please notify the Admissions Section of the Medical Affairs Department or the Admissions Desk.

2. Inquiries Regarding Admission Procedures

Please direct inquiries to the Admissions/Discharge Desk listed below.

Tokyo Women's Medical University Hospital Switchboard

**03-3353-8111 (Main) /
03-3353-8112 (Voice Guidance)**

Follow the voice prompts to enter the appropriate extension number.

• Reception Hours

Weekdays: 9:00 AM - 3:00 PM
Saturdays: 9:00 AM - 12:30 PM

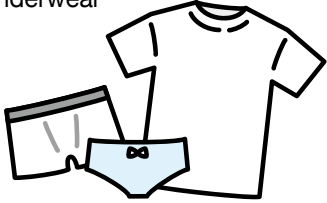
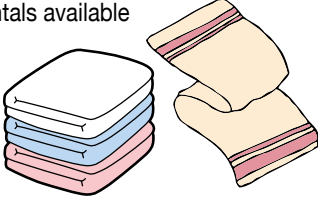
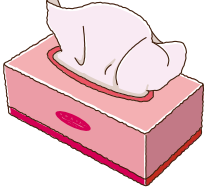
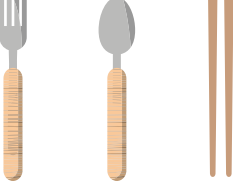
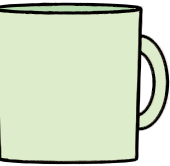
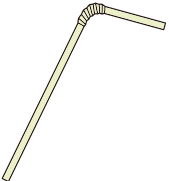
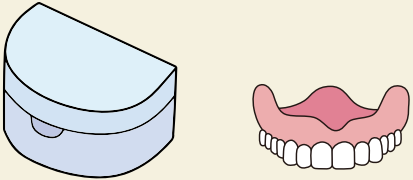
※ Closed on Sundays, national holidays, the third Saturday of each month, Founding Day (December 5), and during the year-end/New Year holidays.

Hematology, Thoracic Surgery, Otolaryngology, Gynecology, Breast Surgery, Endocrine Surgery, Urology, Plastic Surgery, Orthopedics, Emergency Medicine, Obstetrics, Maternal and Child Health, Pediatrics, Pediatric Surgery, Pediatric Nephrology, General Practice, Dental and Oral Surgery	Extension 25183	Neurosurgery, Neurology, Pulmonology, Hypertension Medicine, Endocrinology, Rheumatology, Ophthalmology, Dermatology, Nephrology, Pediatric Cardiology, Chemotherapy, Palliative Care, Sleep Medicine, Neuropsychiatry	Extension 25187
Cardiovascular Surgery, Cardiology, Diabetes & Metabolic Medicine	Extension 25188	Gastroenterology, General Surgery, Gastrointestinal Endoscopy	Extension 25180

※ If you wish to change your admission date due to illness or other reasons, please contact your attending physician.

3. Items to Bring Upon Admission

Please label all personal belongings.

☐ Indoor slippers 	☐ Closed-toe shoes 	☐ Face mask 
☐ Underwear 	☐ Comb 	☐ Electric razor (for men) ※ Only if needed 
☐ Pajamas (front-opening) ※ Rentals available 	☐ Towels, bath towels ※ Rentals available 	☐ Tissue paper 
☐ Earphones (for TV viewing) 	☐ Toothbrush, etc. 	☐ Shampoo, conditioner, body soap 
☐ Chopsticks, spoon, fork 	☐ Cup 	☐ Straw 
☐ Fall prevention items  ※ We recommend preparing these before admission to prevent serious injury in case of a fall or tumble. See Page 6		☐ Dentures/denture case 

※ The above items are also available for purchase at the hospital store (excluding dentures and fall-prevention products).

※ Hair dryers are available for rent at the nurses' station.

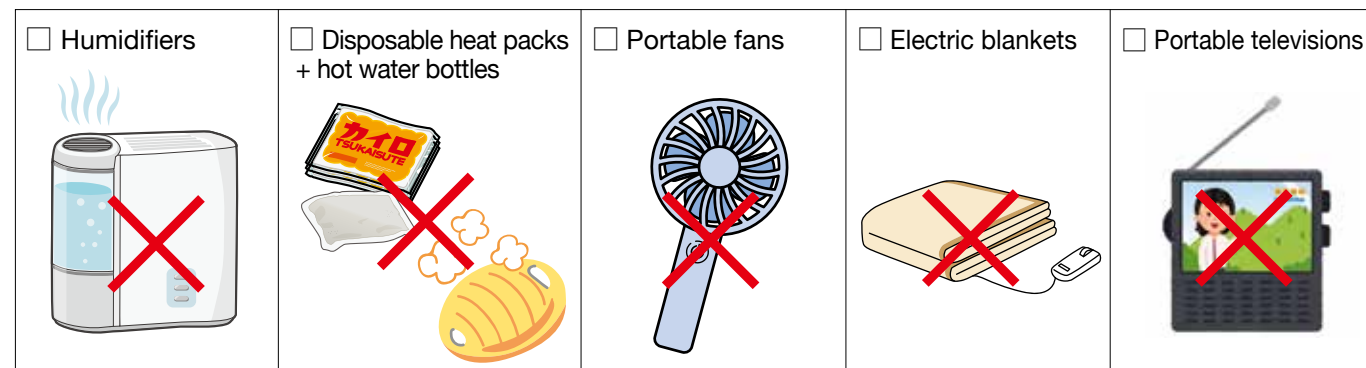
※ Dialysis patients must bring a tourniquet. Tourniquets are also available for purchase at the store.

※ If you are wearing nail polish—including gel nails or artificial nails—please remove it prior to admission.

4. Bringing Electrical Appliances

• Electrical Appliances

Bringing in electrical appliances and using any items other than those provided in the patient room is prohibited. Bringing in hot water bottles, electric blankets, disposable heat packs, electric blankets, humidifiers, electric kettles, etc., is prohibited.



• Items Prohibited

Knives, cutters, scissors, ceramic or glass cups, etc.

5. Bringing Medications

To ensure an accurate understanding of your current medications, please bring **all medications you are currently taking, along with your Medication Handbook or Medication Instructions, at the time of admission.** Please note that the medications you bring may be used during your hospital stay at the discretion of your attending physician, with your consent. Be sure to bring a sufficient supply to cover the expected duration of your hospitalization.

• Items to Bring

- ① All currently prescribed medications (enough for the expected length of stay)
- ② Medication record book
- ③ Medication instructions



- Medications you used in the past but are not currently taking are not needed.
- **Please bring any medications you have temporarily stopped taking upon your doctor's prior instruction** for surgery, tests, etc.

- Please bring any medications you wish to confirm are safe to use. Medical staff will assess this after admission.

※ Please bring **medications in their original blister packs**, not loose.



Contact: Pharmacy Department, Dispensing Room, Extension 36141

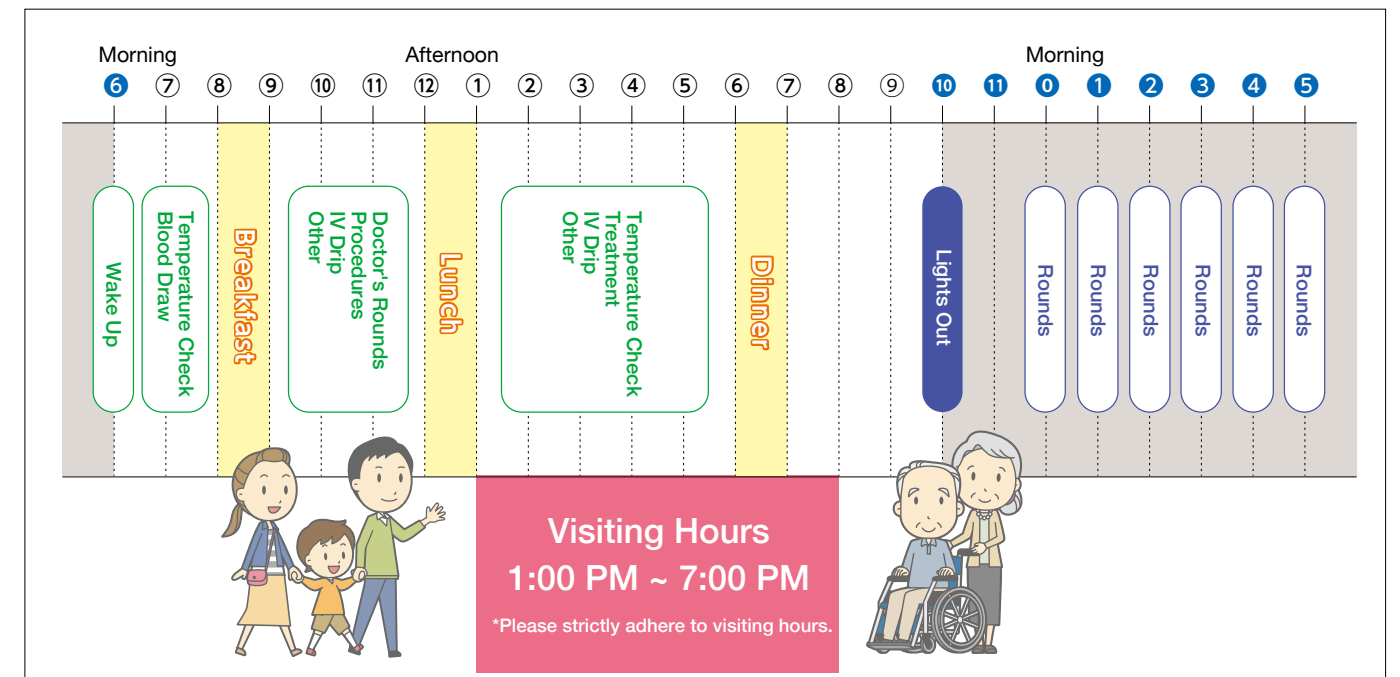
B Information During Your Hospital Stay

1. Patient Identification Wristband

As part of our safety and accident prevention measures, all patients are required to wear an identification band. This band is used to confirm your identity and to ensure accurate identification in the event of an emergency within the hospital. During procedures, tests, surgeries, intravenous (IV) treatments, and medication administration, your name will be verified. We also ask that you proactively state your full name and date of birth when requested.

The barcode on your identification band is used for verification when starting or completing IV drips and during blood draws. This also applies to nighttime IV drip changes. We apologize for any disturbance to your rest and appreciate your understanding and cooperation in ensuring patient safety.

2. Daily Routine During Your Stay



① Temperature Checks

Your temperature will be checked as needed based on your condition. Please remain resting quietly in bed during the procedure.

② Weight Measurement

Scales are located in designated areas on each ward. Please exercise caution when stepping on and off, as it is easy to lose balance. After weighing yourself, please inform the nurse of the result.

③ Nurse Call Button

Call buttons are installed in patient rooms, toilets, and bathrooms. Please use them if you feel unwell or require assistance.

④ Explanations of Tests and Surgery

Your attending physician and nurse will explain any tests or surgical procedures in advance. If anything is unclear, please feel free to ask questions at any time.

⑤ Wake-up, Lights-out, and Rounds

Hospital policy requires wake-up at 6:00 AM and lights-out at 10:00 PM. Television use is permitted only during these hours. Nurses conduct nighttime rounds at appropriate times. Your cooperation is appreciated in maintaining a healing environment for all patients.

⑥ Nail Polish

Patients wearing nail polish—including gel nails or artificial nails—must remove it prior to admission.

⑦ Shower Room

Use of the shower room is by reservation only. If you wish to use it, please make a reservation at the nurse station counter in the morning.

3. Meals

Our hospital has applied for the facility-based inpatient meal therapy fee (I) in accordance with facility standards. Meals are prepared under the physician's instructions to suit each patient's condition. Special occasion meals may be included, and all meals are served warm.

Additionally, under the physician's supervision, registered dietitians, nurses, pharmacists, and other staff provide nutritional management based on an individualized nutritional plan.

The standard cost per meal is ¥510. **Bringing in outside food is generally not permitted.** If you wish to bring food, please consult your physician or nurse in advance.

Visitors are also asked to refrain from bringing food—especially raw items—without prior permission.

If meals are delayed due to tests or other procedures, a nurse or physician will explain the situation.

Please inform us in advance if you have any food allergies or dietary restrictions.

Tea and other beverages are not provided in the wards; please bring your own.

※ Vending machines are available in the wards.

4. Infection Prevention

Visitors with cold symptoms or those under 15 years of age are kindly asked to refrain from visiting.

To prevent infection, please do not bring fresh flowers into the hospital.

We ask for your cooperation in wearing a mask throughout your hospital stay.

5. Visiting Policy

- Visitors who are feeling unwell are kindly asked to refrain from visiting.
- Visitors must register their name at the ward reception desk and wear a Visitor Card before entering patient rooms.
- Family members are generally not permitted to stay overnight. However, this does not apply to patients in private rooms who meet the hospital's criteria.
- Individuals under 15 years of age are not permitted to visit due to infection control measures.
- Please be mindful that large groups or extended visits may disturb other patients.
- Masks must be worn during visits.
- Eating and drinking inside patient rooms is prohibited.
- If you need to visit outside regular hours for special reasons, please inform a nurse in advance. Such visits should take place in the day room.

Visiting hours:	Weekdays, Saturdays, Sundays, and Holidays	1:00 PM – 7:00 PM
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Visiting hours may be subject to change during infectious disease outbreaks. Please check our website for the latest information.

6. Going Out / Overnight Stays

If you wish to go out or stay overnight for special reasons, you must obtain permission from your attending physician. Please complete the Outing/Overnight Stay Permission Application Form (two-part form) with the required information.

A copy of the form will be provided to you; please carry it with you at all times so we can contact you promptly in case of emergency. Notify the nurse when leaving and upon returning to the hospital.

Please note that during overnight stays, the hospitalization fee will be 15% of the basic hospitalization fee, and the room charge will remain the same as during regular hospitalization.

7. Comprehensive Smoking Ban

In consideration of the health risks associated with smoking and in compliance with the Health Promotion Act, **smoking is strictly prohibited throughout the hospital grounds, including all facilities and parking areas**, effective June 1, 2006.

This ban includes electronic cigarettes and similar devices. Additionally, **smoking is also prohibited on surrounding streets in accordance with Shinjuku Ward ordinances.** We appreciate your understanding and cooperation.

※ Smoking is also prohibited at the nearby Mizunohara Children's Park.

※ Please refrain from bringing cigarettes, e-cigarettes, or similar devices into the wards.



No Smoking
(Cigarettes/E-Cigarettes)

8. Falls and Falls from Height

Falls can result in prolonged hospitalization, unexpected surgery, increased medical costs, or long-term disability. To prevent falls near or from the bed, please read the attached Fall and Fall from Height Prevention Awareness Pamphlet together with your family, and cooperate with our safety measures.

Fall and Fall from Height Prevention Awareness Pamphlet

Height Prevention Awareness Pamphlet

転倒・転落防止啓発パンフレット ver1.9

入院される患者さん・ご家族の方へ

**転倒・転落は
生命に関わる可能性があります**

転倒!!

骨折 脳出血

入院中は環境の変化や治療によって身体の状態も **普段とは異なる**ため、より転倒に注意が必要です。

当院での転倒事例

- ・自分は大丈夫と過信していた方
- ・踵のない靴、あるいは踵を踏んで歩いていた方
- ・ナースコールを押すように指導されていたが1人で行動してしまった方
- ・ベッド周囲での転倒が全体の50%（着替え・車椅子の乗り移りなど）

安全にお過ごしいただくためのお願い

- ・足全体を覆う靴を履きましょう
- ・踵は踏まないようにしましょう

※帽子（脳出血のリスクを下げます）

※ヒッププロテクター（股関節骨折予防）

・テーブルは動きます。支えにしないようにしましょう

・車椅子は動きます。ブレーキを確認してから移動しましょう

・落とし物を拾うときはベッドから降りて拾いましょう

・転倒リスクが高いと判断された患者さんは、適宜ナースコールのご使用をお願い致します

トイレに行きたいです

・帽子やプロテクターを着用しておくことで、転倒しても重症化を防げます

※血液をサラサラにする薬を内服している方は、特にご注意ください

東京女子医科大学病院では、病院全体で転倒・転落の防止と予防に取り組んでいます。転倒・転落は生命に関わることもあります。安心して入院生活を送れるよう、ご理解・ご協力をよろしくお願い致します。

東京女子医科大学病院

9. Safety Box (Valuables Storage)

A safety box is provided inside the bedside cabinet. To prevent theft, always keep the safety box locked. Do not leave the card key in the drawer; please carry it with you and manage it responsibly. Return the card key to staff upon discharge.

10. Theft Prevention Request

Theft incidents have occurred within the hospital. As many patients, visitors, and staff move throughout the facility, please take precautions to avoid becoming a victim.

- Although a valuables compartment is provided in the bedside cabinet, do not leave large amounts of cash, valuables, or other high-value items inside under any circumstances.
- Always lock the valuables compartment and keep the key with you at all times.
- In the event of theft, the hospital cannot be held responsible.
- Please manage your communication devices and data personally. The hospital is not responsible for any issues such as theft, loss, or damage.

11. Mobile Phones (Smartphones)

Please use mobile phones only in designated areas. Set your phone to silent mode inside patient rooms to prevent ring-tone disturbances. Refrain from using mobile phones after lights-out.
Note: We cannot transfer external calls, but we can take messages on your behalf.

12. Internet Usage

- ① Internet access via PC, tablet, or mobile phone (smartphone) is permitted only on 4G, 5G, or LTE networks.
- ② For pocket Wi-Fi use, please operate on the 2.4GHz band to avoid interference with electronic medical record systems.

- ③ Electronic devices such as gaming consoles may be brought in if they do not use communication functions or power sources and can operate in airplane mode or on battery power. Usage time is restricted; please confirm details with your ward.

13. Ward Floor Plan and Evacuation Routes

Please refer to the separate ward floor plan for evacuation routes. In the event of a disaster or fire, follow the instructions of medical staff.

14. Day Room, Living Room, Elevator Lobby Lounge

The Day Room is for patient meals, group visits, and rest periods. Use is generally permitted until 10:00 PM. Visitors are kindly asked not to eat or drink in these areas.

① Television

For televisions in general rooms, please insert a TV card to use. TV cards can be purchased from the vending machine in the day room (700 minutes per card / ¥1,000). Unused portions of TV cards can be refunded via the automatic refund machine. Please always use headphones when watching TV or listening to the radio. Headphones are also available for purchase at the shop.

<TV Card Automatic Refund Machine Locations>

Inpatient Wards	Location
East Ward Central Ward	Central Ward 1F, Next to Information Desk
West Ward A West Ward B Diabetes Ward	West Ward A, Next to Elevator
Ward 1	Ward 1 1F, Next to Information Desk
Outpatient Center	Outpatient Center 1F, Next to Inpatient Billing

② Refrigerator

If you use the refrigerator, please check daily. Please understand that we will dispose of any items past their expiration date. Please refrain from storing opened food or beverages.

③ Water Supply

Please use the water faucet in each patient room or bring your own drinking water.

④ Laundry

Our hospital's laundry rooms are located separately depending on the building. Theft has occurred. Please promptly collect your laundry after use. If you or your family are unable to do laundry yourselves, please use the dry cleaning service.

※TV cards can be used to pay for some washing machines and dryers.

<Laundry Room Locations and Hours of Operation>

	Laundry Room Location	Hours of Operation	Coins (100-yen coins)	TV Card
East Ward	East Ward 6th Floor	8:00 AM - 7:00 PM	○	○
Central Ward	Central 12th Floor	6:00 AM - 8:00 PM	○	○
Diabetes	Diabetes Center 4F	8:00 AM - 8:00 PM	○	○
Ward 1	All Wards	6:00 AM - 10:00 PM	○	○

For dry cleaning services, please contact the hospital dry cleaner 'T&L (Tel)' . Staff will collect and deliver items to your ward.

Dry Cleaning 'T&L (Tel)'

- Location: Diabetes Center B1F
- Phone: Hospital Extension 26704 / Direct: 03-3350-0993
- Reception Hours: Weekdays / 1:00 PM - 5:00 PM
- Closed: Saturdays, Sundays, National Holidays, Founding Anniversary (12/5), Obon, Year-End/New Year Holidays

15. Request for Proper Waste Separation

Alcohol swabs, cleaning cotton, T-shaped razors, and paper stained with blood are classified as medical waste. If you have medical waste, please do not dispose of it in the bedside trash can. Instead, hand it directly to a nurse. If you personally handle injection needles for medical reasons, please consult a nurse regarding proper disposal procedures. Please separate and dispose of bottles, cans, magazines, and other general waste in the designated areas. We appreciate your cooperation. Under the insurance-covered medical treatment system, visiting other medical institutions or receiving prescriptions during hospitalization is generally not permitted. Please consult your attending physician or nurse in advance in the following cases:

16. Visiting Other Medical Institutions During Hospitalization

Under the insurance-covered medical treatment system, visiting other medical institutions or receiving prescriptions during hospitalization is generally not permitted. However, in the following cases, please consult your attending physician or nurse in advance:

- If you need to visit another medical institution during your hospitalization
- If you need to attend a regular appointment at your regular clinic or hospital
- If you need to obtain a prescription at another hospital

17. Patient Support System

■ Patient Consultation Desk

Our hospital has professionals such as social workers, nurses, pharmacists, and dietitians available for various consultations. To ensure you can consult with peace of mind, appointments are generally required.

※ Please inquire at the “Medical Services Consultation Desk” counter on the 1st floor of the General Outpatient Center. Please inquire at the “Medical Services Consultation Room” counter.

■ Medical Expenses and Systems

Medical expenses and systems vary depending on illness, disability, etc. We will work with you and your family to consider and arrange for a secure convalescent life.

■ Transfer to Another Hospital

We will assist in selecting a transfer destination based on your medical condition.

※ For opinions or requests, please contact the “Medical Dialogue Promotion Office” .(See section 18 below)

■ Living at Home

We provide consultations for those needing nursing care or medical procedures while recovering at home.

We coordinate home visits by doctors or nurses as needed.

■ Cancer Consultation

The “Cancer Patient Consultation Support Center” provides consultations regarding the disease, treatment, nutrition, and future care.

Inside the Medical Services Consultation Room on the first floor of the General Outpatient Center

Extension 21145

● Reception Hours

Weekdays: 9:00 AM - 4:00 PM

Saturdays: 9:00 AM - 12:00 PM

※ Closed on Sundays, national holidays, the 3rd Saturday of the month, Founding Anniversary (December 5), and during the year-end/New Year period.

※ Outside the above hours, please contact the Emergency Department via the main switchboard.

18. Please Share Your Feedback

■ Medical Dialogue Promotion Office

Medical mediators serve as a bridge between patients and healthcare providers, addressing patient opinions and requests. Please visit the “Patient Consultation Desk” on the 1st floor of the General Outpatient Center.

●Hours: Weekdays/9:00 AM to 4:00 PM

Saturdays/9:00 AM to 12:00 PM

※ Closed on Sundays, national holidays, the third Saturday of the month, Founding Day (December 5), and during the year-end/New Year period.

※ Outside the above hours, reception is available through the main phone line at the Emergency Department.

■ “Patient Feedback” Suggestion Boxes

Suggestion boxes are located throughout the wards and the General Outpatient Center. Please feel free to share your opinions.

19. Information on the “Body Information Center”

The “Body Information Center” on the 1st floor of the General Outpatient Center is a place where you can independently research and learn about illnesses and the body using various materials.

It is open weekdays from 9:00 AM to 4:00 PM and Saturdays from 9:00 AM to 1:00 PM. Please also utilize the adjoining “Cancer Salon Smile” .

Our Hospital's Response to Disruptive Behavior

Medical care at our hospital is based on a relationship of trust with our patients. Please understand that if any of the disruptive behaviors listed below occur, we may refuse treatment, request compulsory discharge and prohibit entry to hospital grounds, and report the incident to the local police. This is because such behavior undermines the trust necessary for providing care.

- Acts that cause nuisance to other patients or interfere with medical care, such as verbal abuse or violence toward other patients or staff.
- Repeatedly making unreasonable demands, such as coercing staff to prepare documents or persistently requesting meetings.
- Spreading abusive or false information via SNS, or engaging in slander or defamation against hospital personnel.
- Failure to focus on treatment or act in accordance with medical objectives, including disruptive behavior such as ignoring instructions or lingering excessively.
- Failure to take appropriate measures to prevent the spread of infection within the hospital, such as wearing a mask.
- Bringing dangerous items or objects that could harm others into the facility.
- Eating, drinking, making phone calls or taking photos with mobile devices, or smoking outside designated areas.
- Defacing or damaging buildings, facilities, or equipment.
- Refusing to comply with the hospital's requests, rules, or staff instructions without valid reason.
- Any other acts that significantly interfere with the management or operation of this hospital.

Hospital Director



For Patients Admitted to East Ward 3rd Floor and 5th Floor (Pediatric Ward)

To ensure a safe hospital stay, in addition to previous instructions, please cooperate with the following matters.

Regarding the Day of Admission

■ On your admission day, do not go to the outpatient reception. Please come directly to the reception desk of your assigned department block at the General Outpatient Center at the designated time (if admitted on a holiday, please come directly to the ward at the designated time). Patients admitted on their surgery day should confirm with their attending physician. After a physician confirms the absence of infectious diseases, complete admission procedures at the Admission/Discharge Desk on the 1st floor of the General Outpatient Center before proceeding to the East Ward.



■ The ward entrance has a security door. Please press the intercom and state your child's name.

Regarding Attendants

Only healthy individuals may serve as attendants. If you wish to have an attendant, please discuss this with your physician during your outpatient visit. You will need to submit a "Family Attendant Permission Application Form." Attendants may use the provided microwave, refrigerator, and hot water dispenser. Shower facilities are available. Rental beds and bedding are available for a fee.



Regarding Visits

Individuals under 15 years of age are not permitted inside the ward. Patients may not leave the ward except for examinations or surgery.



Regarding Ward, Room, and Bed Transfers

The inpatient ward and room are determined based on your child's condition. As this is a pediatric ward, rooms may be co-ed.

Cases Where Admission or Surgery Cannot Be Performed

Admission or surgery cannot be performed if cold symptoms (fever, runny nose, sore throat, swelling, etc.) or inflammatory symptoms (fever, pain or swelling at the surgical site, etc.) are present. If symptoms occur before admission, please contact us immediately. Please also understand that if it is determined after admission that surgery or tests cannot be performed, you will be charged for the full length of stay.



Vaccinations

Please consult with your doctor and complete any possible vaccinations before admission. For patients aged 3 years and older, please ensure you have completed two doses of the varicella (chickenpox) vaccine. Please also complete the mumps vaccine if possible. Patients scheduled for surgery should refer to the section [For Patients Undergoing Surgery].

For Patients Undergoing Surgery

■ Vaccinations

If you have no confirmed history of measles or chickenpox, please complete the chickenpox and measles vaccinations **at least one month before your scheduled surgery date. If you receive these vaccinations within one month of surgery, your surgery will be postponed or canceled.** Vaccinations can be administered one month after surgery.

■ Please prepare at least two sets of front-opening pajamas or yukata.

Items to Bring

(In addition to the items listed earlier under "Items to Bring for Admission," please prepare the following)

▶ Diapers, baby wipes, nipples, baby bottles (plastic if possible), bottle cleaning brush

The above items are not provided on the ward. If requested, bottle sterilization containers and sterilizing solution can be loaned. Please note we cannot be held responsible for damage to bottles or other items.

▶ Toys

Please bring only the absolute minimum. Please understand we cannot be held responsible for damage or loss. Books and toys in the playroom are also available for use.

▶ Pediatric masks

These are not sold within the hospital; please bring your own. Patients taking immunosuppressants should bring enough for the entire hospitalization period. A vending machine is available on the 1st floor of the Central Ward.

▶ Home medical supplies

Patients receiving medical supplies from our hospital or their regular visiting physician should bring a 2-3 day supply. Special items may take 2-3 days to order, so your cooperation is appreciated.

Respiratory Related
Spare ventilator circuit
Home oxygen
Humidifier / Leg-mounted fixation device
Emergency tracheal cannula
Spare tracheal cannula for next replacement
Back-valve mask
Suction device ※Only for children requiring it during transport
Tracheal cannula holder

Nutrition-related

Special formula

Oral medications

Gastrostomy tube

Infusion pump

About Wakamatsu Class and Visiting Class

Patients expected to be hospitalized for over one month can transfer to Wakamatsu Branch of Yocho Elementary School or Shinjuku Ward Special Needs School (Junior High School) through transfer procedures. For details, please inquire with the social worker at the Medical Welfare Consultation Office. A ward childcare worker is also available.

For Pediatric Nephrology Patients

■ Please bring a measuring cup or mug (with measurement markings).

For Cardiac Catheterization Patients

■ If the head was struck forcefully

If the head was severely struck causing internal bleeding, and the bleeding had subsequently stopped before the catheterization, there is a risk of bleeding resuming during the procedure. Please inform us if the head was struck forcefully within one month prior to surgery.

■ Please prepare at least two sets of front-opening pajamas or yukata.

■ Please prepare tape-type diapers or T-shaped diaper belts.



For Patients Admitted to the Diabetes Center 4th Floor (Neuropsychiatric Ward)

About the Inpatient Ward

Our neuropsychiatric ward is a mixed-gender ward.

About the Day of Admission

On the day of admission, please complete admission procedures at the Admission Desk on the 1st floor of the General Outpatient Center around 9:00 AM. Afterwards, please proceed to the Diabetes Center 4th Floor (Neuropsychiatric Ward).

Items to Bring on the Day of Admission

► **Items required for Neuropsychiatric Ward admission procedures**
You will need your medical card, personal seal (either the patient's or a family member's), and health insurance card. For involuntary admissions, please bring a family register or certified copy of the family register showing the family relationship.

Restrictions on Items Brought into the Ward

Items not directly necessary for treatment cannot be brought in. We also prohibit bringing dangerous items. Your personal belongings will be checked upon admission.

Items Prohibited

Knives, cutters, scissors, cigarettes, lighters

Items We Will Hold for You

Medications, razors, eyebrow scissors, etc.

Items We Can Lend You

Hair dryers, scissors

■ Camera use is strictly prohibited within the ward for privacy protection reasons.
※ There is no refrigerator.

Explanation of Admission Types

Admission to the psychiatric ward involves several admission types stipulated by the Mental Health and Welfare Act. Our hospital employs one of the following admission types, **requiring your signature on the admission consent form**.

※Regarding Admission Types

- **Voluntary Admission**
▷ Admission based on the patient's own will.
- **Medical Protective Admission**
▷ Admission where a designated mental health physician determines hospitalization is necessary for medical treatment and protection, but the patient themselves does not consent. Admission proceeds with the consent of family members or others.

※Regarding Family Consent

- For Medical Protective Admission, a family member or other authorized person must sign and affix their seal to the admission consent form.
- “Family member or other authorized person” refers to one of the following: spouse, parent with parental authority, person with a legal obligation to support the patient, guardian, or conservator.
- For minors, consent from both parents, as legal guardians, is generally required.
- At admission, please present identification confirming the family member's status (e.g., insurance card, driver's license). After admission, please submit official documents verifying the relationship to the patient (e.g., residence certificate, family register).
- Since family cooperation is also needed for post-discharge life support, we encourage consent and cooperation from as many family members as possible.

Regarding Visits

Visits may be restricted depending on the patient's condition. Visits within the ward are generally limited to family members.

Visiting hours:

Weekdays, Saturdays, Sundays, and Holidays	1:00 PM to 4:00 PM
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Hospital Facilities Guide Floor Plan

All shops handle parcel delivery services. Please use them when sending packages. Postcards and stamps are also available. Please note we do not accept package deliveries.

Business Type	Location Number	Shop Name	Location	Details	Services Offered
Retail Stores	❶	Natural Lawson Tokyo Women's Medical University Outpatient Building Store	Outpatient Center 1F	Mon. & Fri. 7:30 AM - 6:00 PM	Groceries, daily necessities, medical supplies, parcel shipping, newspapers, post box
	❷	Natural Lawson Tokyo Women's Medical University West Ward Store	West Ward A 1F	Open year-round 24-hour operation	Groceries, daily necessities, parcel delivery service, post office box, ATM, newspapers
	❷	Natural Lawson Tokyo Women's Medical University West Ward Medical Supplies Store	West Ward A 1st Floor	Medical Supplies Store Weekdays 10:00 AM - 12:00 PM Saturdays 1:00 PM - 3:00 PM	Medical supplies, copier, fax Convenience Store
	❸	Tully's Coffee Tokyo Women's Medical University Hospital Satellite Store (Indoor)	In front of South Entrance, General Outpatient Center	Weekdays 7:30 AM - 6:00 PM Saturdays 7:30 AM - 4:00 PM	Coffee, light meals (bread/sweets), coffee beans, original goods, delivery available upon request Pasta and Soft-Serve Ice Cream Specialty Shop
	❹	Natural Lawson Tokyo Women's Medical University Hospital Store	1st Floor, Building 1	Open year-round Weekdays 7:30 AM - 6:00 PM Saturdays 7:30 AM - 4:00 PM 3rd Saturday, Sundays, Holidays 9:00 AM - 4:00 PM	Groceries, daily necessities, medical supplies, parcel delivery service, post office, ATM, newspapers, copiers, fax machines
	❺	Natural Lawson S Tokyo Women's Medical University Yayoi Memorial Building Store	Yayoi Memorial Education Building 1F	Mon-Fri 7:30-18:00	Groceries, daily necessities, parcel delivery service, post office, ATM Restaurant
Restaurant	❻	Hibiya Matsumotorou Grill “Green Terrace”	3rd Floor, General Outpatient Center	Weekdays and Saturdays 8:00 AM to 4:00 PM (Last Order 3:30 PM) Closed on non-clinic days	Meals (weekly lunch specials, healthy menu), coffee shop (morning set, sweets, coffee), takeout menu (hayashi rice, omelet rice) available
Parking	❼		In front of West Ward A	Open year-round 24 hours	A limited number of parking spaces are available. Please use public transportation.
	❽		General Outpatient Center B2F	Open year-round 7:30 a.m. to 8:00 p.m.	
	❾		Ward 1 B2F		
Post box	❿		10 Near West Ward B Crosswalk		
Bank ATM	⓫	Mitsubishi UFJ Bank ATM	Central Ward 1F Windbreak Room	All Day 7:00 AM - 12:00 AM	
Patient Library	⓬	Body Information Center	General Outpatient Center 1F	Weekdays 9:00 AM - 3:30 PM Saturdays 9:00 AM - 12:30 PM	
Rental	⓭	Amenity	General Outpatient Center 1F Reception Desk ②	Weekdays 9:00 AM - 3:30 PM Saturdays 9:00 AM - 1:00 PM	Rental Service (Patient Clothing/Towels)
Taxi Cab	⓮	Nihon Kotsu	West Ward B Taxi Pool Dedicated Taxi Stand	Open 24 Hours Staffed (Except Non-Operating Days) Weekdays 9:00 AM - 6:30 PM Saturday 9:00 AM - 3:00 PM Attendant: PHS 26703 Radio Dispatch Center: 03-5755-2151	Reservations possible with attendant Door service, assistance with boarding/alighting
Cleaning	⓯	Delivery Cleaning T&L (Tel)	Diabetes Center B1	Weekdays 1:00 PM - 5:00 PM PHS: 26704 Direct: 03-3350-0993	Home Delivery Service

※ Closed on Sundays, holidays, the 3rd Saturday, Founding Anniversary (12/5), and year-end New Year holidays
※※ Closed on Saturdays, Sundays, holidays, Founding Anniversary (12/5), Obon, and year-end/New Year holidays



C Regarding Payment of Hospitalization Fees

1. Billing for Hospitalization Fees

■ **Billing for hospitalization fees occurs once per month (month-end closing) and upon discharge.**
■ For month-end closing, the invoice will be delivered to your room around the 10th of the following month. Please pay at the Hospital Cashier's Desk within **one week of receipt**.

■ **Regarding Discharge Settlement**
Depending on your ward, we may deliver the invoice to your room or verbally inform you of the medical costs. We appreciate your understanding.

If you have any questions regarding billing, please contact the Medical Affairs Department Billing Section before payment.

Outpatient Center 1F Medical Affairs Office	Extension	Outpatient Center 1F Medical Affairs Office	Extension
Cardiology, Cardiovascular Surgery, Pediatric Cardiology, General	21100~1	Gastroenterology, Gastroenterology/General Surgery, Gastroenterology Endoscopy, General Practice, Neuropsychiatry	21102~3
Cardiovascular Surgery, Maternal-Fetal Medicine, Orthopedics, Oral Surgery, General	21104	Pediatrics, Pediatric Surgery, Respiratory Surgery, General Practice	21105
Urology, Emergency Medicine, Breast Surgery, Endocrine Surgery, Pediatric Nephrology, Hematology, General Practice	21106	Obstetrics & Maternal-Fetal Medicine, Plastic Surgery, Emergency Medicine, General	21107
Hypertension Internal Medicine, Endocrinology, Gynecology, Neurology, Neurosurgery, Otolaryngology	21137	Diabetes Internal Medicine, Nephrology, Neurosurgery, Pulmonology, Rheumatology, Chemotherapy & Palliative Care, Dermatology, Ophthalmology, Sleep Medicine	21138

● **Inquiry Hours**
Weekdays: 9:00 AM - 4:00 PM Saturdays: 9:00 AM - 12:00 PM
※ Closed on Sundays, National Holidays, the 3rd Saturday of the month, Founding Anniversary (December 5), and New Year holidays.

2. Calculation Method for Hospitalization Fees

■ Our hospital calculates medical fees using the “Comprehensive Evaluation System.”
■ Under the Health Insurance Act, hospitalization fees are charged per day regardless of admission/discharge time, with both admission and discharge days counted as one day each.
■ In addition to the hospitalization fee, you will be responsible for room charges, meal costs, and fees for medical certificates and other documents.

Special Care Environment Room Fee (Room Charge)

■ Room charges for patient rooms are billed according to our hospital's standard rates with the patient's consent. (See pages 23 and 24)
■ Room charges are calculated as one full day each for the admission date and discharge date, regardless of the time of admission.
(Example) 1 night, 2 days → Charged for 2 days

What is Diagnosis-Related Group (DRG) Payment?

■ This is a national system aimed at improving and standardizing medical care. It combines a fixed daily fee per diagnosis group (a combination of disease name and medical procedures) set in advance by the government (the DRG payment portion) with a fee-for-service system for surgeries, certain tests, procedures, etc., not included in the fixed fee. (fee-for-service component).
■ The DRG is determined based on the “diagnosis” determined by the attending physician and the “medical procedures such as surgeries and treatments” performed during the hospitalization.
■ Medical fees for surgeries, anesthesia, blood transfusions, instruction fees, rehabilitation, etc., are calculated using the traditional “fee-for-service system.” Total hospitalization costs comprise both the fixed amount and the fee-for-service portion. If the diagnosis group classification changes during your stay, medical fees may also

change, requiring a retroactive adjustment of the difference at discharge or similar points.
■ Meal costs during hospitalization are ¥510 per meal.
■ The payment method for the patient's portion remains fundamentally unchanged. However, if the diagnosis group classification changes due to the patient's condi-

tion or treatment after admission, medical costs may also change. Consequently, adjustments for the difference may be made retroactively from the admission date, such as at discharge.

3. Payment Methods for Hospitalization Fees

■ If you wish to know the estimated cost, please inquire **at the nurse station of the ward where you are hospitalized.**
■ Once the hospitalization fees are finalized, we will deliver an invoice to your room or notify you of the amount.
■ Please bring **the invoice or a document stating the amount** to the Hospital Cashier's Desk.
■ If you deposited an advance payment, please bring **the Advance Payment Receipt for Estimated Hospitalization Costs and the seal of the person** settling the account for settlement upon discharge.
■ If your discharge date falls on a Sunday, national holiday, the third Saturday of the month, Founding Day (December 5th), or a year-end/New Year holiday when the hospital is closed, **please note this on the pledge form, and billing will be processed at a later date.** If you wish to settle your account in advance, please inform the nurses' station.

■ **Payment Methods**
• Cash
• Credit Card (One-time payment only; see below)
• Bank Transfer (Requires separate procedures at the counter)
The above methods are available.



■ Receipts are necessary for various purposes, such as medical expense deductions. They cannot be reissued, so please keep them in a safe place.
■ If you lose your receipt, we can issue a replacement certificate, but a fee will apply.

For inquiries or consultations regarding payment

General Outpatient Center 1F Inpatient Billing	Extension 21183
Central Ward 1F	Extension 35123

● **Reception Hours**
Weekdays: 9:00 AM - 3:00 PM
Saturdays: 9:00 AM - 1:00 PM
※ Closed Sundays, holidays, the 3rd Saturday of the month, Foundation Day (December 5), and year-end/New Year holidays.

D Regarding Medical Certificates

Window	General Outpatient Center 1F, Window 3
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Some medical certificates cannot be issued until the treatment period or symptoms are confirmed. Certificates verifying the hospitalization period cannot be issued **for dates in the future**; please apply after discharge.

[Required Documents for Application]
《When requested by someone other than the patient》
• Patient's medical card
• If the applicant shares the same last name and address: Applicant's ID card or health insurance card
• If the applicant is a family member from a separate household: Family register showing the familial relationship
• If applying for a deceased person: Family register extract showing the relationship, proof of your own relationship, and your own ID card

[Reception Hours]
Weekdays: 8:30 AM - 4:30 PM
Saturdays: 8:30 AM - 12:00 PM
※ Closed on the 3rd Saturday of the month

[Contact Information]
Phone: 03-6709-8853 (Direct Line)
Weekdays: 1:30 PM - 4:30 PM

D Regarding High-Cost Medical Expenses

What is the High-Cost Medical Expense System?

This system reimburses the amount paid beyond a set upper limit when monthly medical expenses at healthcare facilities become high. The upper limit is determined based on individual or household income.

For Those Aged 70 and Over * (*) Also applies to those aged 65 and over who have been certified as disabled and enrolled in the Late-Stage Elderly Medical Care System.

Please note: This applies to those with an annual income of approximately ¥3.7 million to ¥11.6 million (taxable income of ¥1.45 million to ¥6.89 million).

※Annual income refers to the amount for those relying solely on pension income.

If you may incur high payments at a single medical institution in a month starting August 2018, you must apply for a “Certificate of Eligibility for the Upper Limit” at your municipal office or social insurance office.

※ Failure to present the “Certificate of Maximum Amount Application” may result in high payments at medical facilities. (However, even in such cases, you can later apply for reimbursement of amounts paid exceeding the upper limit.)

Upper Limit Amounts (for those aged 70 and over) until July 2018				Upper Limit Amounts (for those aged 70 and over) until August 2018					
Working-Age Equivalent	Application Category		Outpatient (per individual)	Outpatient + Inpatient (per household)	➡	Application Category		Outpatient (per individual)	Outpatient + Inpatient (per household)
	Taxable Income: ¥1,450,000 or more		¥57,600	¥80,100 + (Medical Expenses - ¥267,000) × 1% 〈Multiple Visits: ¥44,400 (※2)〉		Ⅲ Taxable Income: 6.9 million yen or more		¥252,600 + (Medical Expenses - ¥842,000) × 1% 〈Multiple Times: ¥140,100 (※2)〉	
						Ⅱ Taxable Income: ¥3.8 million or more		¥167,400 + (Medical Expenses - ¥558,000) × 1% 〈Multiple Times: ¥93,000 (※2)〉	
						Ⅰ Taxable Income: ¥1.45 million or more		¥80,100 + (Medical Expenses - ¥267,000) × 1% <Multiple Times: ¥44,400 (※2)〉	
General	Taxable Income: Less than ¥1,450,000 (※1)		¥14,000 [Annual cap: ¥144,000]	¥57,600 〈Multiple visits: ¥44,400 (※2)〉		Taxable Income: Less than ¥1,450,000 (※1)		¥18,000 [Annual cap: ¥144,000]	¥57,600 〈Multiple visits: ¥44,400 (※2)〉
	Ⅱ Households exempt from resident tax (※3)		¥8,000	¥24,600		Ⅱ Households exempt from resident tax (※3)		¥8,000	¥24,600
Ⅰ Households exempt from resident tax (e.g., pension income ≤ ¥800,000) (※3)		¥15,000			Ⅰ Households exempt from resident tax (e.g., pension income ≤ ¥800,000) (※3)		¥15,000		
Non-Taxable Resident						Non-Taxable Resident			

Apply for a new "Certificate of Eligibility for the Maximum Amount".

Apply for a new “Certificate of Eligibility for the Maximum Amount”.

(※1) Includes cases where total household income is less than ¥5.2 million (or less than ¥3.83 million for single-person households) or where the total “daily stipulated income” is ¥2.1 million or less. (※2) If the upper limit is reached 3 or more times within the past 12 months, the 4th occurrence and beyond qualify as “multiple occurrences”, when the total “per-day stipulated income” amount is ¥2.1 million or less. (※3) If the upper limit is reached three or more times within the past 12 months, the fourth time and beyond qualifies as “multiple times,” and the upper limit decreases. (※3) For residents tax non-taxable households, the “Certificate of Eligibility for Upper Limit Application and Standard Burden Reduction” will be issued as before.

High-Cost Medical Expense In-Kind Payment System for Hospitalization Cost Reduction for Those Under 70 Years Old: “Certificate of Maximum Amount Application”

By submitting the “Certificate of Maximum Amount Application” at the admission/discharge counter upon hospitalization, the high-cost medical expense portion for inpatient treatment will be paid directly to the hospital by the insurer.

Please submit the “Certificate of Maximum Amount Application” along with your “Health Insurance Card” at the admission/discharge counter.

If you are currently hospitalized at our hospital, please submit it to the Admissions/Discharges Desk or the Medical Affairs Section staff on your ward.

Your payment for hospitalization at our hospital will be limited to the maximum out-of-pocket expense for high-cost medical care (see table below), reducing the amount you pay at the hospital cashier’s desk.

Applicable Category	Maximum Out-of-Pocket Expense (Monthly)
A	¥252,600 + (Total Medical Expense - ¥842,000) × 1%
B	¥167,400 + (Total Medical Expenses - ¥558,000) × 1%
C	¥80,100 + (Total Medical Expenses - ¥267,000) × 1%
D	¥57,600
E	¥35,400

Note 1: The maximum out-of-pocket expense is calculated on a monthly basis.

Note 2: Expenses not covered by insurance, such as meal charges, room differential fees, and document fees, are not eligible for the high-cost medical expense benefit and remain the patient's responsibility.

Note 3: If you have used the “Certificate of Eligibility for Maximum Amount Application” four or more times within one year at this hospital, your payment amount will be further reduced.

Procedure Method

To receive this benefit, prior procedures are absolutely necessary.

As this is a self-application process, please confirm the details yourself with the insurer you are enrolled with.

Specific Examples

- National Health Insurance Enrollees
Apply at the National Health Insurance Division of your local government office
- Union Health Insurance Enrollees
Apply at your union's health insurance office
- National Health Insurance Association Enrollees
Apply at the National Health Insurance Association branch in your prefecture

Note 4: If applying after admission, please complete the procedure within the same month of admission. If the month changes, you cannot receive certification for the previous month. The benefit applies from the month the procedure is completed.

F

Special Care Environment Room Fees

(Room Charges) Price List (as of April 1, 2025)

- Special Care Environment Room (Room Charge) fees are calculated based on the admission and discharge dates, each counted as one day, regardless of the time of admission or discharge.
(Example) 1 night, 2 days → 2 days' worth
- The Special Care Environment Room (Room Fee) displays the tax-inclusive rate per day.
- The Special Care Environment Room (Room Fee) is calculated at a 10% consumption tax rate. Should the consumption tax rate change, the new rate will apply.
- Please understand that availability of the Special Care Environment Room (Room Fee) may not always meet your request due to occupancy.
- Estimated Advance Payment for Hospitalization (Advance Payment) will be settled together with the hospitalization fees upon discharge.
- If no guarantor is listed on the Hospitalization Agreement, an advance payment of ¥100,000 will be required. Please be advised in advance.

※The unit for room fees (tax included) and advance payments in the ward tables below is yen.

1. Regarding Room/Ward Transfers

We may request that you move rooms or wards during your hospitalization due to your own condition, another patient's condition, tests, emergency procedures, etc.

Depending on the situation, this may not align with your preferences. However, we ask for your understanding and co-operation to prioritize patients requiring urgent care. Please note that room charges may change upon transfer.

Ward 1, 9th Floor “Special Ward”												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	Bath	Toilet	Wash Basin	Refrigerator			
Special Room A			1	253,000	◎	○	○	○	○			
Special Room B			1	242,000	◎	○	○	○	○			
Special Room C			1	168,300	◎	○	○	○	○			
Special Room D			1	148,500	◎	○	○	○	○			
Special Room E			1	115,500	◎	○	○	○	○			
Special Room F			1	95,700	◎	○	○	○	○			
Special Room G			1	84,700	◎	Shower Room	○	○	○			

Ward 1												
※For 4-bed rooms and general rooms, a “dedicated toilet” is located near the entrance of each room.												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	Bath	Toilet	Wash Basin	Refrigerator			
Special Room (4th-8th Floors)			1	64,900	◎	Shower Room	○	○	○			
Private Room A (4th-8th Floors)			1	60,500	◎	Shower Room	○	○	○			
Private Room B (4th-8th Floors)			1	38,500	◎		○	○	○			
4-Bed Room (4th-8th Floors)			4	5,500	○			○	○			
General Room (4th-8th Floors)			4	0	○			○				
Intensive Care Room (Observation Room)			1	0								

Central Ward												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	Bath	Toilet	Wash Basin	Refrigerator			
Special Room (9th & 11th Floors)			1	62,700	◎	○	○	○	○			
Private Room A (5th Floor)			1	30,800	◎		○	○	○			
Private Room B			1	26,400	◎		○	○	○			
Private Room C (8th, 9th, 11th Floors)			1	19,800	◎			○	○			
2-Bed Room			2	11,550	○			○	○			
3-Bed Room (6th Floor)			3	5,500	○			○				
4-Bed Room (4th Floor, 7th-9th Floors)			4	0	○			○				
General Room			6~7	0	○			○				
MFICU (3rd Floor)				0								
Maternal and Child Center	For Childbirth											
	NICU・GCU											

East Ward 1st Floor “Emergency and Critical Care Center”												
Patient Rooms			Number of beds	Room Fee (Tax Included)								
Emergency ICU				0								

East Ward												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	Bath	Toilet	Wash Basin	Refrigerator			
Room A (3rd Floor) Pediatrics			1	19,800	◎		○	○	○			
Room B (3rd Floor) Pediatrics			1	13,200	◎			○				
General Room (3rd & 5th Floors) Pediatrics			2~6	0	○			○				
ICU (2nd Floor)				0								

West Ward A												
Patient Rooms			Number of beds	Room Fee (Tax Included)								
SCU (2nd Floor)				0								

West Ward B												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	Bath	Toilet	Wash Basin	Refrigerator			
Private Room (2F)			1	33,000	◎		○	○	○			
4-Bed Room (2F)			4	3,300	○			○				
General Room (2F)			5	0	○			○				

Neuropsychiatric Ward												
Patient Rooms			Number of beds	Room Fee (Tax Included)	Amenities							
					TV	3-Point UB						
Private Room			1	33,000	◎	Shower Room	Toilet	Wash Basin				
2-Bed Room			2	16,500	○	Shower Room	Toilet	Wash Basin				
4-Bed Room			4	5,500	○							
General Room			6	0	○							

※TV Fee: ◎Free ○TV Card (700 min/¥1000)

Roles and Responsibility Structure of Physicians at Tokyo Women's Medical University Hospital

【Department Head Physician】

The Department Head Physician (e.g., Department Director) conducts rounds at least once a week. They monitor the clinical status of each physician regarding inpatients and provides advice and guidance when necessary.

【Attending Physician】

The Attending Physician is the physician primarily responsible for a patient's care. They are designated by the Department Head Physician (e.g., Department Director). When the Attending Physician is unavailable, they shall arrange for another physician to act as their proxy and convey relevant medical information. The Attending Physician shall examine their assigned patients daily, listen to their concerns, and strive to respond sincerely.

【Attending Physician】

An attending physician is a doctor who assists the attending physician under their direction and guidance. When a first-year clinical trainee participates in patient care as an attending physician, they always provide care under the supervision of a clinical training supervisor or the attending physician.

Roles and Responsibilities of Nurses at Tokyo Women's Medical University Hospital

Module-based primary nursing refers to a system where 2-3 patient groups (called small teams or modules at our hospital) are formed, and within each small team, one nurse (called the primary nurse) is responsible for several patients throughout their entire hospital stay, from admission to discharge. Therefore, the operational model involves dividing one nursing unit into two or three small teams, with the primary nurse continuously caring for several patients from admission to discharge, resolving nursing issues.

【Role of the Head Nurse】

The Head Nurse is responsible for providing appropriate nursing care to patients and their families within the department. After understanding the nursing practices implemented in the department, the Head Nurse provides education and guidance to nurses, leads smooth team activities, and is responsible for the execution of nursing care.

【Role of the Senior Nurse】

The Senior Nurse serves as a model in nursing practice and guides nurses through direct care to provide appropriate nursing to patients and their families in the depart-

ment. Together with the Head Nurse, they exercise leadership to ensure smooth team activities for the entire team.

【Role of Nurses Responsible for Patients from Admission to Discharge】

Our hospital's nursing system involves forming 2-3 teams. Within each small team, one nurse is responsible for several patients throughout their entire hospital stay, from admission to discharge. The small teams collaborate, communicating, reporting, and consulting with each other to ensure smooth operations.

Regarding Our Role as a Research and Educational Institution

As a university-affiliated hospital, Tokyo Women's Medical University Hospital provides patient care while also fulfilling its role as a research and educational institution in medicine.

We are dedicated to developing and providing advanced medical care, establishing new diagnostic methods, and preventing diseases. To enhance our “clinical care, education, and research,” we utilize patient medical information and specimens (medical records, imaging data, test results, blood, urine, etc.). Depending on a patient's condition, we may request consultation from departments other than the one providing primary care. Furthermore, if information is deemed beneficial or significant for treatment outside our hospital, it may be presented at academic conferences or similar forums. When presenting at such public venues, we take the utmost care to protect patient privacy by anonymizing data to prevent individual identification.

As part of our role and characteristics as an educational institution, our hospital provides medical care to allow post-licensure resident physicians to gain clinical experience and hone their medical skills. Furthermore, we accept many students who will pursue careers in healthcare, including medical students, nursing students, and interns. As part of their training or internship, these students may participate in outpatient or inpatient care settings. These placements provide students with vital opportunities to experience the clinical setting firsthand and deepen their medical knowledge. We kindly request your understanding and cooperation as we work to cultivate the next generation of outstanding healthcare professionals. When students participate in patient care, they do so under the education and supervision of physicians (supervising physicians) and nurses (supervising nurses) who meet specific qualifications.

Regarding Patient Personal Information

1. We manage personal information appropriately by stipulating proper handling based on our university's “Guidelines for the Protection of Personal Information” and “Guidelines for Information Disclosure,” ensuring all staff members comply.

2. Regarding the collection, use, and disclosure (provision) of personal information, we respect your rights concerning personal information. First, we clearly state the purpose of collection, collect information appropriately, use it within the scope of the stated purpose, and disclose it in principle.

3. We implement preventive measures against unauthorized use, loss, destruction, falsification, and leakage of personal information.

4. We thoroughly educate staff on the importance of personal information protection and comply with all relevant laws, regulations, and internal policies.

5. In the event of a significant incident involving personal information protection, we will notify the individual concerned and make a public announcement to prevent secondary harm.

6. We will conduct regular audits of personal information handling, periodically review operational procedures, and strive for continuous improvement.

7. We kindly ask for your understanding that we utilize your personal information when collaborating with medical and welfare institutions.

8. While we are mindful of personal information protection, patient names are displayed in patient rooms and at bedside for medical safety reasons. We appreciate your understanding in advance. Please inform us if this causes any inconvenience.

Regarding Comprehensive Consent for Examinations and Procedures

Our hospital categorizes medical procedures into those requiring formal written explanation and consent, and those requiring verbal explanation and consent confirmation. The procedures listed below typically do not require a physician to be present and cause minimal physical or mental burden to the patient. To facilitate smooth medical care, we handle these procedures with verbal explanation and consent confirmation. If you have any questions, please inform a physician or nurse.

【General Procedures】

Medical history taking, visual inspection, physical examination, temperature measurement, height measurement, weight measurement, blood pressure measurement, rehabilitation, nutritional status assessment, nutritional guidance, meal planning

【Tests & Monitoring】

Blood tests, urine tests, microbiological tests (e.g., sputum), electrocardiogram (ECG), pulse wave, pulmonary function tests, ultrasound examinations, breath gas analysis, transcutaneous oxygen saturation measurement.

【Camera Monitoring】

For patient safety, camera monitoring of the patient's condition is used when medically necessary in the operating room, ICU, HCU, CCU, NICU, general wards, radiation therapy room, Gamma Knife room, MRI room, CT room, and fluoroscopy room.

【Procedures】

Suctioning of sputum, urinary catheter placement, oral care.

【Medication Administration & Injections】

Standard medication administration, injections, peripheral intravenous catheter insertion (IV line placement), continuous subcutaneous catheter insertion, oxygen administration.

【Cost Responsibility】

Although the above medical procedures are performed by personnel with significant experience, complications such as bleeding may occasionally occur. In such cases, treatment for these complications will be covered under standard insurance-covered medical care. We appreciate your understanding in advance.

【Participation of Students and Residents in Treatment and Care】

As our hospital is also an educational and research institution, residents, students, interns, and others studying clinical medicine and healthcare may observe, participate in training, or conduct research under strict supervision.

Access Map (Paid parking is available but spaces are limited. Please use public transportation when visiting.)



Nearest Public Transportation

- ①** From JR Line "Shinjuku Station" West Exit / Odakyu HULC Front
Take the bus bound for Tokyo Women's Medical University to "Tokyo Women's Medical University Mae (Terminal)" (Toei Bus: Shuku74, Shuku75)
- ②** Get off at Toei Oedo Line "Wakamatsu-Kawada Station"
Approx. 5 min walk from Wakamatsu Exit
Elevator is at Kawada Exit.
- ③** Get off at Toei Shinjuku Line "Akebonobashi Station"
Approx. 12 min walk from Exit A2
Elevator is at Exit A3.
- ④** From Tokyo Metro Tozai Line "Waseda Station"
Take the bus bound for Shibuya and get off at "Tokyo Women's Medical University Mae"
- ⑤** From Tokyo Metro Marunouchi Line "Yotsuya-Sanchome Station"
Take the bus bound for Waseda Main Gate and get off at "Tokyo Women's Medical University Mae"
- ⑥** From JR Yamanote Line "Takadanobaba Station"
Get off at "Tokyo Women's Medical University Mae" on the Bus Route 71 bound for Kudanshita

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